



**Ramapo Catskill Library System**  
Equipment Coordinated Order Form (prices as of 1/14/22)

**Computer options:**

	Qty	2022 One time price	2022 Annual support fees	2022 Annual replacement fees
		<i>To be billed upon receipt</i>	<i>To be billed quarterly</i>	<i>To be billed quarterly</i>
<b>Dell Optiplex 3080 PC w/ Windows 10 + 4 year warranty</b>				
Full ANSER one time cost includes hardware, monitor, software & set-up	_____	\$ 1,200.00	\$ 640.00	\$ 140.00
Full Staff - <i>replacement optional</i>	_____	680.51	640.00	\$ 140.00
Full Public - <i>replacement optional</i>	_____	680.51	640.00	\$ 140.00
Partial Staff - <i>labor to install will be charged at standard hourly rate *</i>	_____	680.51	522.00	N/A
Partial Public - <i>labor to install will be charged at standard hourly rate *</i>	_____	680.51	522.00	N/A
ANSER Limited	_____	680.51	522.00	N/A
Unsupported - <i>to be drop shipped</i>	_____	680.51	N/A	N/A
Unsupported - <i>ship to RCLS for set-up at standard hourly rate *</i>	_____	680.51	N/A	N/A
<b>Dell Latitude 5420 Notebook 14" screen w/ Windows 10 + 4 year warranty</b>				
Full ANSER one time cost includes hardware, software & set-up	_____	1,200.00	640.00	\$ 176.00
Full Staff - <i>replacement optional</i>	_____	850.91	640.00	\$ 176.00
Full Public - <i>replacement optional</i>	_____	850.91	640.00	\$ 176.00
Partial Staff - <i>labor to install will be charged at standard hourly rate *</i>	_____	850.91	522.00	N/A
Partial Public - <i>labor to install will be charged at standard hourly rate *</i>	_____	850.91	522.00	N/A
ANSER Limited	_____	850.91	522.00	N/A
Unsupported - <i>to be drop shipped</i>	_____	850.91	N/A	N/A
Unsupported - <i>ship to RCLS for set-up at standard hourly rate *</i>	_____	850.91	N/A	N/A
<b>Options for Dell Latitude 5420 Notebook:</b>				
Dell Wired Keyboard & Mouse combo	_____	30.00	N/A	N/A
Dell Wireless Keyboard & Mouse combo	_____	30.00	N/A	N/A
Dell laptop lock	_____	35.00	N/A	N/A
<b>Additional options:</b>				
<b>Dell P2222H 22" Widescreen Monitor - Black</b>				
Unsupported - <i>ship to RCLS</i>	_____	135.00	N/A	N/A
Unsupported - <i>to be drop shipped</i>	_____	135.00	N/A	N/A
<b>Epson TM-T88V Receipt Printer - Grey + cables</b>				
Workstation ID # _____	_____	400.00	N/A	N/A
<b>Zebra DS4308-SR Barcode reader w/ Intellistand</b>				
Supported - <i>ship to RCLS</i>	_____	175.00	25.00	N/A
Unsupported - <i>ship to RCLS</i>	_____	175.00	N/A	N/A
Unsupported - <i>to be drop shipped</i>	_____	175.00	N/A	N/A
Workstation ID # _____	_____			
<b>Microsoft Office 2016 Pro Plus license (see note)</b>				
	_____	76.71	N/A	N/A

\* RCLS Standard hourly rate for 2022 is \$120 for the 1st hour + \$90 for each subsequent hour.

**Order information:**

All orders are due to RCLS Business Office by the 1st of each month with the exclusion of December & January.

For additional equipment orders, such as SonicWalls, SonicPoints, Initial Installation of ANSER, etc. please contact Marla Landsman, Assistant Fiscal Officer at 243-3747 ext 225 or email [MLANDSMAN@rcls.org](mailto:MLANDSMAN@rcls.org) .

Prices are subject to change by the vendor. RCLS will notify you prior to placing your order if there is an increase in pricing.

Unsupported equipment will be drop shipped to libraries OR shipped to RCLS, if set up has been arranged with RCLS.

All Partial support workstations will be set up and installed by RCLS at the standard hourly rate.

Supported hardware will be shipped to RCLS to be configured, etc. and then delivered to the library by RCLS as agreed.

Installations by RCLS are to be scheduled with Ryan Smith, ANSER Technical Assistant (help desk) at 243-3747 ext 230 or email [RYAN@rcls.org](mailto:RYAN@rcls.org) .

Due to migration to MS365, Microsoft Office 2016 may not be needed. Check with ANSER help desk with any questions.

Library Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Print Name: \_\_\_\_\_

<p><i>For RCLS Office Use only:</i></p> <p>ANSER review and/or comments: _____</p> <p>_____</p>
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***When complete, please send to Marla Landsman at RCLS via: ILL or fax 243-3739 or email to [MLANDSMAN@rcls.org](mailto:MLANDSMAN@rcls.org)***